



## Acorn Playgroup and Pre-School

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### 30 Hours Free Childcare

In September 2017, the government introduced its flagship promise of 30-hours free childcare for working parents of three- and four-year-olds.

It has thrown up quite a few questions and how it differs from the current 15 hours childcare offer. Below we address some of those questions including how to sign up for the 30 hours offer. Please note, the 30 hours free childcare can take effect from the term after your child's 3<sup>rd</sup> birthday.

#### ELIGIBILITY

##### **You will be eligible for the 30-hour funded childcare offer if:**

You earn more than the equivalent of 16 hours at the national living wage or minimum wage per week: for example, £120 per week if you are 25 or older.

There is no requirement to work a certain amount of hours per week – it is all about how much you earn.

This means if you only work 10 hours a week but earn £12 per hour, you will meet the minimum earning threshold. Apprentices are also eligible as long as they earn the equivalent to 16 hours at the apprentice minimum wage.

#### AND

You earn less than £100,000 per year.

This applies if you are self-employed or on a zero-hours contract and expect to meet the earning criteria on average over the three months after you have applied for the 30-hours. HMRC will look at data such as your previous earnings to consider whether you are likely to meet the criteria and may contact you for further information if they are unsure.

If you are starting up your own business, you will not be expected to meet the minimum earning criteria in your first year of trading. You will need to provide a Unique Tax Reference (UTR) number to HMRC so that they can check your income at the end of the tax year.

If you are not working but you expect to take up paid work within 14 days, you can still apply for 30 hours, as long as you expect to meet the income criteria over the coming three months.

If you are a single parent and meet the above criteria, you will be eligible for the 30 hours. If you live with a partner, you both must meet the above criteria. This still applies if one of you is not the child's parent – for example, if you have remarried or have started living with a new partner. If you are separated/divorced from your child's parent, the eligibility rules will only apply to the parent that the child normally lives with (and their new partner if they are part of the same household).

## Exceptions

You will not have to meet the minimum earnings criteria if:

You and your partner are employed but one or both of you is temporarily away from the workplace on parental, maternity or paternity, adoption leave, or on statutory sick pay

You are employed but your partner either has substantial caring responsibilities, or is disabled or incapacitated, or vice versa (i.e. your partner is employed but you have caring responsibilities or are disabled or incapacitated). This is dependent on you or your partner being entitled to specific disability or caring benefits.

## SIGNING UP FOR THE 30-HOURS

Under the current 15 hours free childcare scheme, Acorn Playgroup and Pre-School are able to apply to Hertfordshire County Council for funding on your behalf by asking you to sign and confirm your child's weekly days and hours utilised via our funding form. This is due to all children, from the term after their 3rd birthday, automatically being eligible.

As the new scheme will need to check the eligibility of individual parent and carer's income levels, Acorn cannot apply for the funding on your behalf. The application will need to be completed by yourselves by following the steps below.

You will be able to apply for both the 30-hour offer and tax-free childcare using a single application available online via the Childcare Service at [childcarechoices.gov.uk](https://childcarechoices.gov.uk)

To complete the application, you will need to provide details such as your name, address and national insurance number, as well as whether you expect to meet the income requirements over the next three months and whether you are in receipt of any benefits. If you live with a partner, you will need to provide the same information for them as well. This will enable HMRC to decide whether your child is eligible for the 30 hours (as well as tax-free childcare).

If you are eligible, you will be given an 11-digit code that you will need to give to Acorn along with your national insurance number and your child's birth certificate.

Acorn will then use the government's eligibility checking system to check the code is valid. If it is, they will be able to book your child's place.

You will need to reconfirm your eligibility every three months and will receive a reminder text message or email from the government before the deadline. If you give false information about your eligibility, you could be fined up to £3000.

## FREQUENTLY ASKED QUESTIONS ABOUT THE 30-HOURS OFFER

**Q: My child is going to turn three next year. How soon can I access the 30-hours?**

**A:** Your child will be eligible for the 30 hours offer from the term after they turn three, or the term after you receive your eligibility code – whichever is later.

For example, if your child turns three on 25 March, and you apply for the 30-hours on 27 March, your child will be eligible for a place from 1 April (i.e. the start of the spring term). However, if your child turns three

on 25 March but you don't apply for the 30 hours until 5 April, your child won't be eligible for a place until 1 September (i.e. the start of the autumn term).

**Q: If I'm not eligible for the 30-hour offer, can I still get my 15 hours?**

A: Yes. The 15-hour offer is still universal so if you're not eligible for a 30-hour place, you will still be eligible for the 15-hour offer.

**Q: What happens if I become ineligible for the offer e.g. because I lose my job?**

A: If you no longer meet the eligibility criteria, your child's 30-hour place will continue to be funded for a 'grace period'. You should discuss this with your provider if and when you lose eligibility. The table below outlines how long the grace period will last, depending on when you become ineligible for the offer.

Once the grace period has expired, you will still be eligible for the 15-hour funded childcare offer. If you have been taking up the 30 hours at two providers, you can decide which provider you want to continue taking up your 15 hour places from.

**Q: Is there any difference in how the first 15 hours and the second 15 hours under the 30-hour offer will be delivered?**

A: No, there is no difference. Childcare providers will provide early years care and education that follows the Early Years Foundation Stage (EYFS) Framework across the whole 30 hours.

**Q: I want to access the 30-hours but my provider is asking for a deposit. Can they do this?**

A: Yes. Under government rules, providers can charge a refundable deposit for funded places for two-, three- and four-year-olds. Each local council will have their own arrangements with providers for when deposits are refunded to parents.

**ACCESSING 30-HOURS PLACES: THINGS TO KNOW**

- Early years providers don't have to offer the 30-hours.
- Like the 15-hour offer, the 30-hour scheme is optional for providers. This means that your childcare provider may decide not to offer funded places. Alternatively, they may limit the number of 30-hours places they offer.
- This might be because, for example, the level of funding they receive from the government is not enough to cover the cost of delivering places, or because they do not have enough staff to deliver the extended offer.
- You don't have to take up the full 30-hours to receive funding.
- If you want to take up, for example, 25 hours per week, this will still be funded by the government under the 30-hour offer.
- You can split the offer between more than one childcare provider.
- You can split your free entitlement between more than one provider, though no more than two sites in one day. For example, a child could attend a breakfast club and nursery setting based on one site or a maintained school and PVI on two different sites. However, it is important to bear in mind the impact of multiple providers on a child's learning, development and wellbeing.
- If you are splitting your offer between providers, you will need to provide your eligibility code and information to each provider.
- 30-hour funding only covers 38 weeks of the year.
- The actual government funded entitlement is for 1140 hour per year. This means that if you take up your full 30 hours per week, government funding will only cover this for 38 weeks of the year. However, your provider may choose to deliver a 'stretched offer' i.e. fewer hours per week over more weeks of the year:

for example, 22 hour per week over 52 weeks or the year, or just under 24 hours per week over 48 weeks of the year. Speak to your provider about how they can offer the hours and what works best for all of you.

- Providers can charge non-compulsory additional charges.
- Government funding is meant to cover the delivery of early education and care only. This means that childcare providers are allowed charge for additional goods, services and activities, such as lunch or trips, as long as these charges are voluntary. For example, your provider might give you the choice of paying for lunch or providing lunch yourself, though it is important to note that this is not possible at all childcare settings (for example, some may not have food storage facilities).